

IHCRC Restoring Resilience Powwow – Volunteer Opportunities
Saturday, April 30, 2022 (Event starts 6 pm, Grand Entry 7 pm, Event ends 11 pm)
River West Festival Park

All volunteers will receive a Powwow t-shirt when they check in for their shift. We ask that you wear the Powwow t-shirt at the event so you are easily recognizable as volunteer staff. We also recommend you wear comfortable clothes and shoes. Please check-in at the **Check-In Tent** 5 minutes prior to your shift. You will be given any additional information about your position at that time. Prior to the event you will be given an event map and a list of Helpful General Information.

Greeter: Greet all guests at the front gate. Give each guest one lanyard and one program. The lanyard helps us determine attendance. If they refuse a lanyard then put it in “refused box” so we can accurately track attendance. Direct attendees to appropriate parking area. There will be an area designated for Vendors/Dancers/Volunteers, an area for Elder and handicap parking, and General Parking area.

Parking Attendant: Direct cars to open parking spots in the appropriate area. There will be an area designated for Vendors/Dancers/Volunteers, an area for Elder and handicap parking, and General Parking area. Vendors may drive their vehicle to their space to unload but need to park in designated area after unloading.

Volunteer Check-In: (Located in the Check-In Tent) Volunteer Check-in: Put a check mark by volunteers name on the sign-in form when they check-in, give them their t-shirt, and direct them to their assigned area. You will be provided with any information you need to pass along. If someone has not shown up for their shift contact Tonia Gist.

Dancer Registration / Score Tabulation: (Located in the Check-In Tent)

Dancer Registration: You will be interacting with all dancers and their families as they check in. Have each dancer fill out a registration form. Give a number and safety pin to each dancer. A Spreadsheet (provided) will need to be filled out by you to keep track of the names of dancers in each category. Score Tabulation: Assist Head Staff in tabulating scores once the judges have turned in their score cards. Specific instructions will be provided during contests.

Floats / Clean-Up: Make sure trash cans are not over-flowing, the arena is staying clean; and that head staff and drums have enough water. Check bathrooms and let IHCRC staff know if they need attention. There will be miscellaneous needs throughout the day that will come up, so we will use volunteers from this position. Make sure to wear comfortable shoes as you will be active throughout much of your shift. **Please continue to check in with the Volunteer Check-In table to see what needs to be done during your shift.

Register online at www.ihcrc.org/powwow-volunteers or email tgist@ihcrc.org.

If you have any questions please contact Tonia Gist at 918-382-1226 or tgist@ihcrc.org.